

Bramley Church of England Primary School Association
Minutes of the Annual General Meeting
Held on Monday 10th October 2005

1. Welcome from the President

Ann Berresford welcomed everyone to the meeting and thanked parents and the committee for all the efforts made over the last year and for the contribution to the school.

2. The committee members were introduced to all the parents attending the meeting.

Apologies were noted from Elaine Slater, Judith Cox, Chris Edwards, Ruth Powell, Graham Miles, Pieter Eksteen, Linsey Linn.

3. Chairpersons Report

Keith reminded attendees at the AGM that in the Constitution, a vote was required in order that the AGM continue, given that there were less than 20 people present (17). All voted to continue.

Keith gave a vote of thanks to his co-chair for the past 3 years, together with thanks from the President.

Chairs Report 2004 to 2005.

It has been another busy and successful year for the Bramley School Association; helped by a larger committee than the previous year, who helped to turn over a staggering £20,000 which, considering the fact that we have put on fewer events this year, is no mean feat!

I would like to take this opportunity to thank every one on the committee for their continued support, giving freely their time and efforts, and to extend that thanks to all the helpers without whom we would seriously struggle to put on even the smallest event. We have a new school governors links representative, Lindsay Linn and say goodbye to Carol Hermaszewski who filled the role for many years. I hope we can reciprocate a BSA representative with the school governors at some time in the future. I would also like to thank everyone who attends the events we organize and give so generously towards our cause of fundraising for the school.

Events organized over the last year were an excellently attended Fireworks evening, an Advent fair which was also well attended considering that it was both cold and foggy, the Treasure hunt in May, the Family fun evening in June and not forgetting the summer fete which was held this year on the new school field – a great success. We have had continue success with the Bramley School Association draw and introduced the Pot of Gold, generously sponsored by Sherdons Estate agents, leading up to the grand draw at the summer fete.

Lest I forget the key stage 1 and 2 disco evenings which are great fun and encourage anyone who can attend to do so.

You may be wondering why we raise the money?

As a registered charity the Bramley School association's main goal is to have fun, forging strong links between the children, parents, school and the community. Raising funds to buy all those extra things to make life at school all the more interesting and enjoyable and have a clear idea of what we are fundraising for.

That idea extends to both immediate and long term funding of equipment for the school and equipment for the school association in order to provide a better level of fundraising in the future.

What is the money spent on?

This year the Bramley School Association has funded the transport for at least one school trip per year group per year, new playground markings, new trees and pergolas for the new school field, bibles for the year six leavers, fireworks and new equipment for the school discos.

The school association has invested in a pay-as-you-go mobile phone to take the calls for events rather than the school office and a new radio microphone and PA system which was used to great effect at the school summer games afternoons and the summer fete.

I would like to conclude by reminding parents of children at the school that they are automatically members of the Bramley School Association and I would encourage them to contact anyone involved with the association to see how they can get involved either by joining the committee or helping out. A Bramley School Association web site has been set up where you can see what we are about and find out about forthcoming events you may like to assist with? (The web site can be found at <http://www.bramleyschoolassociation.org.uk>)

Thank You.

Keith Goddard – Joint Chair.

4. Treasurers Report

The first thing to mention about this financial year is that it covers only 11 months. This is because we agreed at the last AGM to change our year to be in line with the academic year. The main benefit of this is that our financial activities are almost dormant during the summer holidays and there are no events 'in progress'. It also gives us more time between the close of the year and the AGM to prepare and audit the accounts.

Now on to the interesting part, we have had another very successful year raising in excess of £20,300 which is £2,000 more than last year.

This year's major purchases for the school include:

- Library books £707
- Clavinola £550
- Disco equipment £367
- PA system £1,355, used to great effect at the sports days
- Pergolas £1,082
- KS2 playground markings £3,000
- Each year's school trips £1,890
- Library story bags £347
- Year 6 leavers Bibles £543

The school would not have been able to have all of these things if it were not for the generosity of all parents, grandparents and others who support our activities. Thank you to everyone.

Looking at the events, I think the main successes during this year have been the Circus (profit in excess of £1,000); the Summer Fete (profit of £3,380); the Discos (profit £1,575) as well as the Fireworks (profit in excess of £1,500).

As mentioned at the last AGM it was our intention to open a deposit account to hold the majority of our funds between events. This was completed in July 2005.

Finally, I would like to thank Jay York who has completed the audit for us again this year.

5. Minutes of the last AGM

The minutes of the last AGM were presented and agreed by those present and signed by Keith Goddard and Glenn Payne.

6. Election of Officers to the Committee

Glenn and Keith resigned as joint Chair this year. Ann explained the role of Chair.

Karen Warburton was nominated and seconded as Chair. Garry Marshall agreed to stand for a further year as Treasurer, and Jane Glynn as Secretary – both were nominated and seconded.

7. Appointment of Committee Members

Other members joining the committee on the night were Tim Warburton, Richard Seabourne, Dawn Rivers, Sarah Naylor.

Current committee members also present were Jamie Chapple, Claire Holliman, Joan Shadwell, Peter Treadgold, Barry Flemming. Sharon and Martin Frost and Pieter resigned from the committee. Other parents present were Jeremy Fellows and Stella Conn.

8. AOB

It was confirmed that the Fireworks event would take place on Friday 4th November - Richard Seabourne volunteered to support.

Claire Holliman requested support for the 'Surprises Room' for the Advent Fair at the end of November.

Stella Conn volunteered to help at the KS2 Disco on Friday 14th October.

Glenn read out the following statement:

'Over the last 3 years since Keith and I took over as joint chairs, we have seen several changes in how the school association operates.

For every event, we spend several hours planning it and complete a full risk assessment to try and cover all eventualities. We now have to be as professional and meticulous as we possibly can.

The school association takes advice from the Health & Safety executive, the Emergency services, our guiding body the NCPTA (national confederation of parent teacher association) and the Charities Commission; as to the way forward with how and why we have to do certain things.

Also the fun bit, of deciding in partnership with the school where our funds that we have raised for the children are spent.

To get it right, we need complete team work from the PTA members, the school staff, the governors and of course our paying audience. We need to deliver what people want.

Obviously we don't always get it right – we can't please all the people all of the time, but I think we are improving all the time.

Above all we try to listen to everybody's opinion and within reason deliver accordingly.

It has been a privilege and a great pleasure to be at the helm for the last 3 years working alongside some very dedicated people.

Thank you to my fellow officers Garry and Jane & Keith, there's also one other person that doesn't often get a mention but deserves a big thank you, that's you Ann - you are at practically every event from the start right through to the very end, thank you for all your hard work and support.

Thank you also to those stepping down from this committee - Pieter, Sharon & Martin

Thank you for the opportunity you have given me, I wish every success to Karen as she takes over the reins.'

9. The AGM closed. Next BSA Committee Meeting to be held at 7.30 pm on Monday 7th November 2005 at the school.

10. The next AGM will be held in October 2006.