

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION
Annual General Meeting Minutes
Monday 8th October 2007

Present:

Sarah Ball, Ann Berresford, Jamie Chapple, Sarah Cummins, Chris Edwards, Garry Marshall, Graham Miles, Christine Mothersole, Bec Robinson, Steve Robinson, Joan Shadwell, Clare Shaw, Colin Wallace, Karen Warburton, Tim Warburton, Venessa Wheeler

Apologies:

Linsey Linn, Ruth Powell

	ITEM	ACTION	DATE RAISED
1 & 3	WELCOME Ann welcomed all, and thanked the committee for their time and hard work. Ann had spoken to the children about various events, and found that they enjoy the social aspect of school, and she felt that a huge chunk would be missing from school life without the BSA events.		
4	CHAIRPERSON'S REPORT: Karen thanked the committee, volunteer helpers and event attendees for their support, also confirming the aim of the association - to forge strong links between the children, parents, school and the community, raising funds to buy all those extra things to make life at school all the more interesting. Report attached		
5	TREASURER'S REPORT: Garry presented the Income and Expenditure Account, 1st September 2006 – 31st August 2007, which is pending audit. A synopsis was given of the amount raised at each event, and the main expenditure over the year. Garry also reminded everyone to promote www.buy.at/BSA , a great way of raising funds. Should anyone know someone who could audit this year's accounts, please give details to Garry. Report attached		
6	ELECTION OF OFFICERS TO THE COMMITTEE: Karen Warburton was elected to remain Chairperson. Garry Marshall was elected to remain Treasurer. Sarah Cummins was elected to remain Secretary.		
7	APPOINTMENT OF COMMITTEE MEMBERS: Sarah Ball and Vanessa Wheeler joined the committee. Mandy Weller has resigned from the committee but is still willing to help at the summer fete.		
8	QUESTIONS AND ANY OTHER BUSINESS It was decided to run a competition at next week's disco, collecting email and telephone numbers of parents/carers, from which a winner		

<p>will be drawn with the prize of a bottle of champagne. Parents will be made aware that they will then receive emails and/or phone calls from the BSA regarding future events, help needed, etc. Supply bottle of champagne</p>	<p>CM</p>	<p>8/10/07</p>
<p>All agreed that the colour newsletter got more attention than those printed in black and white. CE suggested that the BSA purchase a colour printer, but it was decided that this would add to the workload, and the cost of printer cartridges could mean this would not be a particularly cost effective way of producing documents. It was decided to print a BSA letterhead on one or two boxes of paper, to see if this was an effective way of communicating with parents. CM offered to source this through her work contacts.</p> <p>It was decided to hold committee meetings on a monthly basis, although it is understood that not everyone would be able to attend every meeting. Everyone was asked to try and bring someone new to the meetings. The next meeting is on Monday 12th November, agenda to follow.</p> <p>It was proposed that the next AGM be held before the end of the summer term, at a family fun day event. This would encourage more people to attend, and therefore support the committee.</p> <p>The profile of the BSA as a registered charity should be promoted, so if parents/carers were taking part in events such as sporting events, the BSA should be considered as they decide which charity should receive sponsorship funds.</p> <p>Events scheduled for this school year are – T1 disco, fireworks night, advent fair, T2 disco, treasure hunt, T3 disco, summer fete. It was also decided to hold a quiz night in February, with further suggestions of a coffee morning and race night.</p>	<p>CM</p>	<p>8/10/07</p>