

# BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

13 OCTOBER 2003

## ACTION

### Present:

Ann Berresford, Keith Goddard, Glenn Payne, Carol Hermaszewski,  
Tania Cavanagh, Anna Towers, Barry Fleming, Jane Glynn, Sharon Frost, Pieter Eksteen, Carol Gillingham, Liz Capel, Anna Pranata, Joan Shadwell.

Apologies Elaine Slater, Jamie & Lucy Chapple, Peter Treadgold.

### 1. EVENTS CURRENTLY ARRANGED PRE-CHRISTMAS

#### A) CHILDRENS DISCO - FRIDAY 24 OCTOBER 5PM - 7.30

4 held per year, October, one before Christmas, February and before Easter.

Key Stage 1 (Reception, YR1, YR2) 5pm - 6pm  
Entry Fee £2.00, free bag of sweets and drink (squash, water only)  
15 minute break  
Key Stage 2 (Years 3-6) 6.15 pm - 7.30pm  
Entry Fee £1.50, sweets/hotdogs available to purchase.

#### Disco jobs

Door ( 2 people - collecting entry fee and checking numbers)

Float required

Drinks/Kitchen

Hot Dogs

Bagging up sweets beforehand

Second Hand Uniform Sale ( to be held in Library/Reception area)

AB, GP

LcA

KM, JS, CG, AP

KG

EG

JC or LCh

Helpers can bring younger siblings, but must be under parental supervision. Insurance does not cover non-Bramley School children.

#### B) FIREWORKS NIGHT - FRIDAY 7 NOVEMBER

To be held in the new field - separated by fence from current playing field (viewing area), so no requirement for safety patrols.

Gates open 6.15 pm to start approx 7.00 pm.

Supplier of fireworks to light fireworks.

Tickets are on sale beforehand - cost £8 family, £3 adult £1.50 child  
Lights required - Glenn to ask Laura or hire?

BBQ- (2 people required)

Mulled wine GP+CH to make

Tea/Coffee - Glenn to ask Angela Fright

Sale of toys, omniglo, etc ( 2 people)

Music

Food served from outside AY classroom

CW classroom to be available for younger children- to be manned by parents.

GP

Lca +

GP

GP

PE, GP, KM

JS / JG

AB,TC, CH

CW

#### C) FAMILY QUIZ NIGHT - SATURDAY 22 NOVEMBER

7.00 PM - 10.00 PM

To be held in the school hall.

Creche to be available, but limited spaces (20). (run by Catherine)

Teams can be adults only or family. Previous quiz nights generally around 60 people.

Entrance Fee of £6.00 each, to include ploughmans and desert.

Tickets to be sold in advance

Questions organised by Tony Hatherall.

GP, PE,

AB

GP

GP

Licence has been organised for the bar. Cans of beer etc, to be purchased.

GP

Glasses to be arranged	GP + PF
Bar (2 people required)	BF, KG
Food ( 2 people required)	GP,+????
Prizes. Glenn to talk to Tony regarding prizes.	
To advertise in Parish Magazine.	GP
D) CHRISTMAS FAYRE - SATURDAY 29 NOVEMBER	
10.00 AM TO 12.00 NOON	
To be held in the school hall. The following is already organised:	GP
Christmas Puddings ordered with personalised labels:	CH
24 x 1lb puddings for £5.50, 24 x 2lb puddings for £8.75.	
Other smaller puddings ordered to be used as sample tasters.	
100 Bramley Teddies purchased , cost £3.25.	CH
Sell at £3 or 2 for £5.00.	
2 other larger 'exclusive' Bramley bears also purchased to go into raffle.	
Printing 150 Calendars using self-portrait artwork by the pupils.	
Portraits to be featured on pupil's birth month.	CH, TC
Sell at £3 each or 2 for £5.00.	
Artwork on coasters, mats, trays, etc.	
Letter currently out with pupils to supply artwork, due back with money by 24 October.	CH, TC
Carrier bags and paper bags available for purchases.	
17 Stallholders already signed up, income of £15 per table and £30 per corner table:	GP
- Virgin Vie	
- Get Crafty Gifts	
- Soul Matters ( reflexology, aromatherapy)	
- Glad bags (goody bags)	
- Preserves	
- Body Shop at Home	
- Party Lights (candles)	
- Phoenix Trading (cards, wrapping paper, etc)	
- Flowers (garlands, dried flowers, etc)	
- Osborne Books	
- Different Jewellery	
- Chocolate Continental	AB, TC
- School Table selling Christmas Puddings, etc	
- + + + +	
3 raffle prizes already donated.	
Help set up tables on Friday evening (28 November) from 6pm.	GP, KG, PE
Open and close school on the morning.	
Raffle needs to be organised, usually for a hamper filled with around £25 worth of seasonal items. Letter required to go out to pupils and parents.	SF, GP
Selling of raffle tickets to be arranged.	
Other raffle prizes to be sought, eg Christmas Cake, Food Vouchers, Panto tickets.	SF
Hamper required by 29 November to be on show at Christmas Fayre.	
Entry Fee by donation on door. Require someone to man door and collect donations. Bucket also required.	GP
Mince pies/cake to be purchased from Cash & Carry.	GP
Mulled wine/ tea/coffee	GP
Suggest donation for beverage and cake/ pie as no alcohol licence.	

Advertising. Suggest flyers to Post Office, Doctors, Bus Shelters, Parish Magazine, The Hurst, Bakery, Playgroups (Little Apples, Happy Faces, 0-5 club, Jigsaw Nursery in Chineham).  
Also to contact 210 FM & Kestrel FM for mention on Saturday morning, and to advertise in Basingstoke Gazette (free ads for schools). Contact may be Chris Horton, Phil Davies.

TC  
GP  
KG  
GP

### 3) BSA CLUB

GP instigated monthly draw club - £12.00 pa for a number to go into monthly draw. This year to run January to July 2004; then annually from July. 50% towards a monthly prize draw, 50% to BSA. Intention is to make the draws at events where possible, or in playground at end of month by 2 BSA CLUB committee members.

Tickets can be paid for in cash or cheques payable to Bramley School Association. 52 numbers out of a total 100 sold so far  
Spread the word

ALL

### 4) NEWSLETTERS

Generally sent out twice a year with ad hoc supplements. Currently produced by GP, Barry Flemming agreed to take on. All contributions welcome.

BF

### 5) ANY OTHER BUSINESS

Names and contacts of Committee members to be circulated to all on BSA committee.

JG, GP

### NEXT MEETING:

MONDAY 12 JANUARY 2004, 7.30 PM IN BLUE ROOM  
Everyone welcome. Bring along any ideas for future events.