

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 12th June 2006

Present:

Ann Berresford, Karen Warburton, Tim Warburton, Glenn Payne, Jane Glynn, Garry Marshall, Joan Shadwell, Sarah Naylor, Richard Seaborne, Jamie Chapple, Chris Edwards, Ruth Powell, Graham Miles

Apologies:, Judith Cox, Mandy Weller, Linsey Linn, Claire Holiman, , Dawn Rivers, Clare Shaw, Peter Treadgold

	ITEM	ACTION	DATE RAISED								
2.	WELCOME										
3.	MINUTES of the previous meeting were read, agreed by all. 'Date raised' to be added.										
4.	<p>REVIEW OF PREVIOUS EVENTS:</p> <p><u>TREASURE HUNT – BANK HOLIDAY MONDAY 1 MAY</u> 28 plus families attended – Clift Meadow good venue. Ball park is very handy. Could have had bouncy castle available. Hot food went well, cakes less so. Sold tea, coffee, hot chocolate, juice. Missed opportunity to sell drinks beforehand.</p> <p><u>UNIFORM SALES</u> 2 events at school and one at Happy Faces. Another sale on Friday 23rd June. Next year, Joan is planning to set up one every half term. Sports shirts required and larger sizes. Some additional help required.</p>	Joan	12 June 06								
5	<p><u>TREASURERS REPORT:</u></p> <p>Profit from recent events:</p> <table> <tr> <td>Treasure Hunt</td> <td>£172</td> </tr> <tr> <td>Uniform sales (school)</td> <td>£170 and £78</td> </tr> <tr> <td>Uniform sales (Happy Faces)</td> <td>£12</td> </tr> </table> <p>Account Balances</p> <table> <tr> <td>TOTAL</td> <td>£9861.07</td> </tr> </table> <p>£12773 not yet allocated – ideas to next meeting.</p> <p>Several garden benches delivered and being used by the children.</p>	Treasure Hunt	£172	Uniform sales (school)	£170 and £78	Uniform sales (Happy Faces)	£12	TOTAL	£9861.07	All	24 April 06
Treasure Hunt	£172										
Uniform sales (school)	£170 and £78										
Uniform sales (Happy Faces)	£12										
TOTAL	£9861.07										
6.	<p><u>FORTHCOMING EVENTS:</u></p> <p><u>NON-UNIFORM DAY – FRIDAY 23 JUNE</u></p>										

<p>Ask for donations for fete. Helpers required to collect donations at school entrances if weather good – boxes required. If weather poor, collect from classrooms. Jamie can supply boxes.</p>	<p>Chris, Ruth, Garry, Joan Also year 6.</p>	
<p><u>UNIFORM SALE</u> Friday 23 June at school Week commencing 26 June at Happy Faces. <u>SUMMER FETE – 15th JULY</u></p>	<p>Joan Sarah</p>	
<p>Application for Alcohol Licence is being submitted. Bar to be manned by PTA. Sale of alcohol needs to be agreed by Governors at meeting on Friday 16 June. Plans and risk assessment to be submitted to Ann.</p>	<p>Tim Karen Karen</p>	<p>12 June 06</p>
<p>Advertising – booklet due for printing w/c 19 June. £750 advertising guaranteed, maybe another £300. Glenn to proofread. Include own adverts for future PTA events. Booklets to be distributed 2 weeks before event – fewer people covering larger area. ‘Help’ flyer to go out next week. Queries over whether any opportunities to include flyers in booklet – AB to ask Domino Pizza, Glenn to ask Sansom & George. Charge of £200.</p>	<p>Glenn Ann/ Glenn</p>	
<p>Sherdons agreed to sponsor the ‘Pot of Gold’ again this year. No main arena this year – smaller event. Link with Sport Relief event – on field at the end. One mile is 3 and half times round field – (this needs to be advertised). Fete to be 12 – 3 –stalls close 2.30 pm with Sport Relief starting 2.30 – 3pm.</p>		
<p>Table tops available for ‘car boot’ type stalls. Template to go out on paper plates for cake stall – 260 plates required. Old Crockery / 150 –200 empty bottles required (wrap in newspaper). Year 6 stalls. Penalty aim. Mendem motors and balloons – some query over whether continue with this. Consider competition – submit photo with fete brochure in most unusual place – ideas to Chris. BSA table – flyer for what involved in PTA – for prospective new members.</p>	<p>Chris</p>	<p>12 June 06</p>
<p>Raffle prizes – 2 free places for Jubilee Day nursery, Family Ticket for Hawk Conservancy.</p>		

	<p>External marketing to be yellow and black.</p> <p>Next sub-committee meeting – 3rd July – British Legion 7.30 pm</p> <p>BULBS – need to let Linsey know by 23rd June if wish to go ahead – YES. Literature to arrive 12th September, orders in by 21st September, delivery 12th October.</p> <p>COMMEMORATIVE COINS - have arrived. To be given out on Non-Uniform day – Garry and Chris available to give out from 2.30 pm. Karen to send out flyer to families beforehand.</p> <p>BOOKWEEK – W/C 7TH October</p> <p>FIREWORKS – FRIDAY 3RD NOVEMBER – tbc Co-ordinator required. Consider more amateur packs of fireworks. £12000 for 15 mins. Order to be placed by end July to get 10% discount – Chris. Tim to book up First Aid.</p> <p>ADVENT FAIR – Sub-Committee – Sarah, Chris, Garry Village Hall – provisionally booked all day – probably need 8 – 1pm. Karen to send round Job Sheet.</p> <p>PAMPERED CHEF - TBC Replacement required.</p>	<p>Linsey</p> <p>Garry/Chris</p> <p>Karen</p> <p>Chris Tim</p> <p>Ruth</p>	<p>12 June 06</p> <p>12 June 06</p> <p>12 June 06</p> <p>12 June 06 12 June 06</p> <p>12 June 06</p>
8.	<p>ANY OTHER BUSINESS: With Glenn not available going forward for photocopying flyers, etc, need volunteers, as cannot fall back on office staff to help – needs to be a PTA role. Chris and Ruth agreed to help.</p> <p>BSA CLUB - needs someone to manage. Graham volunteered</p> <p>FOOD HANDLING CERTIFICATES Has been mentioned previously – Graham to clarify requirements. Free Food Hygeine course available in Bramley on 27th June</p>	<p>Chris /Ruth</p> <p>Graham</p> <p>Graham Sarah</p>	<p>12 June 06</p> <p>12 June 06</p> <p>12 June</p>

	<p>9.30 – 4pm. See Sarah Naylor</p> <p>USE OF SCHOOL KITCHEN Training is required to use the equipment. Need to have nominated people to have access to kitchen (up to 3) Graham to liase with Ann / Mrs Wallace.</p> <p><u>IDEAS FOR FUTURE EVENTS: carried forward:</u></p> <p><u>Social Christmas event</u> – PTA, staff, Governors – possibly bowling? Ann asked at last Governor’s meeting. Much interest, and lots of ideas.</p> <p><u>Quiz Night</u> – Garry interested in arranging for Autumn 2006.</p>	<p>Graham</p> <p>GMa</p>	<p>06 12 June 06</p> <p>12 June 06</p> <p>April 2006</p> <p>24 Apr 06</p>
8	<p>Next Meeting:</p> <p>Fete Meeting only – Monday 3rd July – 7.30pm – British Legion Main PTA meeting – either Monday 11th or 18th September - TBC</p>	<p>Karen Karen</p>	<p>12 June 06 12 June 06</p>

BRAMLEY SCHOOL ASSOCIATION CALENDAR OF EVENTS

Month	Date	Event	Main Contact
June	Friday 23 rd	Non-Uniform Day	Ann
July	Saturday 15 th	Summer Fete	Karen
October	W/c 7 th	Book Week	Ann
October	Thursday 5 th	Pampered Chef Night	Ruth Powell
November	Friday 3 rd	Fireworks	
November	TBC	Advent Fair	