

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 8th January 2007

Present:

Ann Berresford, Sarah Cummins, Chris Edwards, Linsey Linn, Garry Marshall, Sarah Naylor, Richard Seaborne, Clare Shaw, Colin Wallace, Karen Warburton, Mandy Weller, Ruth Powell

Apologies: Claire Holliman, Graham Miles, Steve Robinson, Joan Shadwell, Peter Treadgold

| | ITEM | ACTION | DATE RAISED | | | | | | | | | | | | | | |
|-------------------------|--|-------------------------------|---|---------------|-------|-----------|-------|-------|-------|-------------------------|--------|------------------|--|-------|---------|--|--|
| 1. | WELCOME | | | | | | | | | | | | | | | | |
| 2. | APOLOGIES | | | | | | | | | | | | | | | | |
| 3. | MINUTES of the previous meeting were agreed by all. | | | | | | | | | | | | | | | | |
| 4. | <p>REVIEW OF PREVIOUS EVENTS:</p> <p><u>Fireworks</u> Event went well and received good feedback. Chris has event management notes, giving a step by step guide of arranging this event for next year. Some glow toys did not work, but supplier possibly providing new batteries. Remaining glow toys should be stored indoors. Collect remaining glow toys from shed, box up and store in home attic. Possible local sponsor for next year's event, which may (or may not) help with the issue of paying VAT on fireworks and glow toys. Research the VAT position.</p> <p><u>Advent Fair</u> Positive feedback, although not helped by the weather. Santa was excellent, but not hugely profitable, and gifts were good. Surprises room was a bit hidden away, so looked at the possibility of sending people through the side door of the surprises room to see Santa. Stall holders and helpers should move their cars from car park once they have set up, to free space for visitors. Suggested that next year a flier be delivered locally which is also a children's colouring competition for people to bring along to the fair. Speak to Richard Wood about possibly joining forces with the village hall fair. Suggestion of having stalls where children can do/make things – hoopla, card making, etc.</p> <p><u>Disco</u> Not enough helpers, or enough sweets. One complaint received from parent about the cost of extra activities available – surprises room, lucky dip, etc.</p> | <p>RS</p> <p>GM</p> <p>MW</p> | <p>08/01/07</p> <p>08/01/07</p> <p>08/01/07</p> | | | | | | | | | | | | | | |
| 5. | <p>TREASURERS REPORT:</p> <p>Profit from events since last meeting:</p> <table border="0"> <tr> <td>Photos</td> <td align="right">£ 153</td> </tr> <tr> <td>Uniform sales</td> <td align="right">£ 101</td> </tr> <tr> <td>Fireworks</td> <td align="right">£1450</td> </tr> <tr> <td>Disco</td> <td align="right">£ 631</td> </tr> <tr> <td>Advent Fair & Christmas</td> <td align="right">£ 1757</td> </tr> <tr> <td>Account Balances</td> <td></td> </tr> <tr> <td>TOTAL</td> <td align="right">£15,112</td> </tr> </table> | Photos | £ 153 | Uniform sales | £ 101 | Fireworks | £1450 | Disco | £ 631 | Advent Fair & Christmas | £ 1757 | Account Balances | | TOTAL | £15,112 | | |
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| 6. | <p>FORTHCOMING EVENTS:</p> <p>Disco – 9th February Remind Steve Robinson of date and actions needed. Next disco flier should state that no 'Heeleys' are to be worn. Include a request for helpers on the next newsletter.</p> | <p>KW</p> <p>AB</p> | <p>08/01/07</p> <p>08/01/07</p> | | | | | | | | | | | | | | |

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| | <p>Quiz Night – date to be confirmed (February) Contact Tony Hetherall to ask him to be quizmaster.</p> <p>Treasure Hunt – 7th May 2007 PT to organise with help.</p> <p>Summer Fete – 7th July 2007 Sub-committee formed of MW, CS, CE, GM, RS, KW, SC. Contact bird display act. Suggested that local children's clubs may wish to participate – Brownies, Rainbows, Cubs, etc. Ask children to suggest a theme for the event.</p> <p>Fireworks – 2nd November 2007</p> <p>Advent Fair – 24th November 2007 Book village hall.</p> | GM | 08/01/07 |
| | | MW | 08/01/07 |
| | | AB | 08/01/07 |
| | | SN | 08/01/07 |
| 7. | BRAINSTORMING SESSION It was decided to cancel this. | | |
| 8. | BSA MEETING VENUE Speak to Bramley Inn about holding BSA meetings in their non-smoking dining room. | CE | 08/01/07 |
| 9. | <p>ANY OTHER BUSINESS:</p> <p>BSA Newsletter Although Emma has offered to write a newsletter, there is an issue with the software she uses not being compatible with that used by most. Investigate possible solutions with Emma. It was suggested that all communication from the BSA should have the same look to promote an identity.</p> <p>Calendars One box of calendars remains unsold, so it was decided to reduce the price to £2 each.</p> <p>Christmas Puddings Although the small size sold well, some larger puddings remain. These will be offered for sale at the summer fair.</p> <p>50th Anniversary In 2 years the school will celebrate its 50th anniversary. BSA should work with Governors to plan a special event.</p> <p>Happy Circus CE is working with Clift Meadow trust to bring this event to Bramley on 8th and 9th May 2008. Look at contract commitments.</p> <p>Recruitment of New BSA Members This is to be a new regular agenda item. BSA representatives should attend the meeting for new starters, which takes place in March, with posters of previous events being on show. Prepare 60 A5 fliers to be sent out with new starter packs by end February.</p> <p>Storage Full inventory of shed is needed when weather improves. Possibility of using old oil tank room to store tables.</p> <p>Thank You Ann thanked the BSA for the lovely flowers she received before Christmas.</p> | CE | 08/01/07 |
| | | CE/GM | 08/01/07 |
| | | GM | 08/01/07 |
| 8 | <p>Next Meeting</p> <p>Monday 5th March 2007, venue to be confirmed.</p> | | |