

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 10<sup>th</sup> September 2007

Present:

Ann Berresford, Jamie Chapple, Sarah Cummins, Chris Edwards, Garry Marshall, Ruth Powell, Bec Robinson, Joan Shadwell, Clare Shaw, Colin Wallace, Karen Warburton

Apologies: Graham Miles

	ITEM	ACTION	DATE RAISED
1.	WELCOME		
2.	APOLOGIES		
3.	MINUTES of the previous meeting were agreed by all.		
4.	REVIEW OF PREVIOUS EVENTS: Fete		
5.	TREASURERS REPORT: Profit from events since last meeting: Fete £ 4,093 Account Balances TOTAL £ 12,538		
6.	<p>FORTHCOMING EVENTS: Uniform Sale – 14<sup>th</sup> September 2007 To be held next to BSA shed, weather permitting. There is no longer anywhere for these to be held in school during the school day, so we will try having uniforms available to buy at the next school disco, outside the old 'blue room'.</p> <p>Photography – 6<sup>th</sup> October To be co-ordinated by JC. Access to school required at 08.30. A £5 deposit will be asked for per booking, which will be returned to all who attend, but lost by those who fail to show up. Photos will cost £25 per pack, and be in colour. Give full details to CE for poster Produce A4 poster</p> <p>AGM – 8<sup>th</sup> October, 8pm Venue to be confirmed – will be Bramley Inn if we can use the back room free of charge, otherwise at school.</p> <p>Disco – 12<sup>th</sup> October As many people as possible are needed to help with the disco, to distribute leaflets and talk to YR parents/carers about BSA. Produce flier and email jobs list</p> <p>Fireworks – 2<sup>nd</sup> November These are booked. BSA are paying £1,500 with the event sponsors, Floor Trade, donating £300 plus the VAT on top of the whole invoice. All advertising is to carry their name. Advertising will give the BSA mobile number for advance ticket sales, and office staff will be asked to give this to anyone calling at the school. Costs should be approx +3% on last year's. Gates will open at 6pm, with the display beginning at 7pm, concluding at 8pm. Bramely Inn will be asked if they would like to run the bar. Anyone who can help with this event to let CE know. Confirm last year's spend on glow toys Check stock and order new glow toys</p>	<p>JC CE</p> <p>BR</p> <p>GMarshall AB</p>	<p>10/9/07 10/9/07</p> <p>10/9/07</p> <p>10/9/07 10/9/07</p>

	<p>Advent Fair – 24<sup>th</sup> November, 10am – 1pm  To be held in conjunction with the Bramley Village Hall Trust. All users of the village hall will have a table, free of charge, to fundraise for themselves, with other stallholders being charged £15.  WI Lite to run a cake stall, with WI running refreshments.  BSA will run surprises room, Santa's grotto, and sell school tea towels and Xmas puddings. Santa is booked but toys need to be ordered.  Calendars will be sold by all parties, with proceeds going to whoever sells them. These will be calendars with blank spaces for photographs to be inserted.  Raffle – prizes need to be generated. Eileen Gulston will canvas local businesses, and BSA are to look further a field. Proceeds to go to those who sell the tickets.  A way to share outgoings/profits from shared items needs to be agreed.  Look into companies producing tea towels with children's drawings on  Order 36 small Xmas puddings</p> <p>Circus – 8<sup>th</sup>/9<sup>th</sup> May 2008  In conjunction with The Cliff Meadow Trust.  Anyone who can help arrange this event to contact CE.</p>	<p>AB  GMarshall</p>	<p>10/9/07  10/9/07</p>
7.	<p>RECRUITMENT OF NEW BSA MEMBERS  Newsletter to go out telling parents what events take place, monies raised and what it pays for.</p>		
8.	<p>ANY OTHER BUSINESS:  Advertising Boards  Advertising boards to go up at the back entrance to school, with these and the yellow board at the front being used to advertise events.</p> <p>First Aid  St John's ambulance can provide a 3 hour basic child and infant course costing £18 + VAT, which will provide a 3 year certificate. Committee members should not pay for this, but course could be offered to parents who wish to attend, with them covering costs.  Space was available on 20<sup>th</sup> October but it was felt this was too soon and inconvenient for many, so has been deferred to the New Year.  Contact First Response to see what they offer</p> <p>BSA Draw  As G Miles can not get into school, AB offered to get letters out to BSA draw customers.</p> <p>Skills Bank  Letter to go out in New Year</p> <p>Auditor  An auditor is required for the BSA accounts, if anyone has suggestions please let GMarshall know.</p> <p>Playground Equipment  AB has meeting at end of September and will ask where new equipment could go, and what companies other schools have used. May be able to visit other schools to see theirs.</p>	<p>BR</p>	<p>10/9/07</p>
8	<p>Next Meeting  Monday 12<sup>th</sup> November 2007, at The Bramley Inn, 7.30pm.</p>		