

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 12<sup>th</sup> November 2007

Present:

Ann Berresford, Sarah Cummins, Chris Edwards, Garry Marshall, Ruth Powell, Joan Shadwell, Colin Wallace, Karen Warburton, Vanessa Wheeler

Apologies: Sarah Ball, Jamie Chapple, Christine Mothersole, Bec Robinson, Clare Shaw

	ITEM	ACTION	DATE RAISED								
1.	WELCOME										
2.	APOLOGIES										
3.	MINUTES of the previous meeting were agreed by all. Date to be amended.										
4.	<p>REVIEW OF PREVIOUS EVENTS:</p> <p>Uniform Sale Was successful at KS1 disco, but not as busy at KS2 as parents tend to drop children and go.</p> <p>Disco Good event, with lots of parents staying for KS1 session, and collection of emails was successful. Winner of champagne has not replied to winning email, so a note will be sent home in child's book bag. It was felt that two people (preferably one BSA and one staff) should be on toilet duty. Bec asked that a mop and bucket be available during the disco, but Ann said that would render the toilets out of use, due to wet floor.</p> <p>Photography Many thanks to Jamie and Lucy Chapple for organising this event. Feedback indicates that it is problematic and the effort of arranging far outweighs any financial returns. It was decided not to hold this event next year, but to maybe return to it in 2009.</p> <p>Fireworks A big thank you to Floor Trade for sponsoring this year's event. A mixed reaction to display. YR's and newcomers to the event gave positive feedback but some thought last year's fireworks were better. Two of the large fireworks failed to go off, and it was generally thought that, although we paid for the display to be bigger than last years, it wasn't. Firework spend was £2,200. Discussed having a larger event with fairground rides, hot potatoes, chestnuts, etc, but this idea was rejected as it would take too much organising, and would fail if the weather was bad. Will try playing music through the PA system before the event next year. Family tickets are to be for a whole family, whether there are 2 or 3 children. Cost/profits of event to be publicised on BSA newsletter. For next year, will consider an intermission and the 'tank war' ending, and look at costs for a 30 minute display. 6 people needed on gate to sell tickets, with no separate gate for pre-booked tickets. More sausages to be bought next year. Happy with prices of food. Glow toys were more reliable, choice to be limited next year. Ask Floor Trade if they were happy with the advertising they got from sponsoring this event.</p>	VW	12/11/07								
5.	<p>TREASURERS REPORT:</p> <p>Profit from events since last meeting:</p> <table> <tr> <td>Fireworks</td> <td>£ 2,156</td> </tr> <tr> <td>Uniform Sales</td> <td>£ 102</td> </tr> <tr> <td>Account Balances</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>£ 16,739</td> </tr> </table>	Fireworks	£ 2,156	Uniform Sales	£ 102	Account Balances		TOTAL	£ 16,739		
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6.	<p><b>FORTHCOMING EVENTS:</b>  Advent Fair – 24<sup>th</sup> November 2007  Santa is booked and 150 presents ordered.  Not getting support in selling the raffle tickets outside of school community.  Sell tickets in playground on Friday before event.  Helpers needed for the surprises room, Ann will see if any Y6 are available, but another adult helper is required. Elves and outfits also required.</p> <p>Circus – 8<sup>th</sup>/9<sup>th</sup> May 2008  Will be advertised on next school newsletter. Next meeting with Clift Meadow Trust on 19<sup>th</sup> November, anyone can attend.  Ideas for advertising include other local schools and community areas, parish magazines, hospital notice board, supermarket notice boards, doctors' surgery, Everest Community College and local radio.  Need to check if we should supply first aid cover.</p> <p>Summer Fete – 12<sup>th</sup> July 2008  First aid is booked. Other attractions being contacted include Police dog, morris dancers, salvation army band.</p> <p>Disco – 14<sup>th</sup> December  Helpers required.</p> <p>Quiz  To be held February time. SC to arrange.</p>	VW/JS	12/11/07
7.	<p><b>ANY OTHER BUSINESS:</b>  Treasure Hunt  Peter Treadgold is stepping down from organising this annual event, but is happy to help with the fete Tombola. Many thanks to Peter for organising this event. Ann will ask in newsletter if anyone would like to arrange this.</p> <p>First Aid  School will be organising 4 hour course for new starters, costing £25 per head. BSA will send members through this training. Other option was 1<sup>st</sup> response, also at £25 per head.</p> <p>BSA Newsletter  CE does not have time to continue with this, so is looking for someone to take ownership.</p> <p>Letterhead  CM is producing a new logo, so letterhead can be printed.</p> <p>Auditor  Ask possible auditor</p> <p>Advertising Boards  Discussed possibility of having some re-usable boards with the school logo, which could then have each event added when appropriate. Garry was concerned that the cost and the possibility that these would be stolen.  Ask Rainbow the cost of their advertising boards.</p> <p>Shed  County said that a shed could be erected by the willow tree. This could be used for items not accessed often, and the front shed for uniform and freezer.  Advise on approximate dimensions, and provide website details of suppliers.  May be possible to provide light to the shed. School will be able to claim VAT.</p> <p>Adventure Area  On list for a site inspection by County. Should hear by April, if not Ann will chase them up. They will then advise on what it is possible to have on the area.</p>	SC	12/11/07
		KW	12/11/07
		AB/CW	12/11/07

	<p>BBQ Will either buy the Costco large BBQ, if this becomes available again, or look at the cost of hiring an industrial one. To buy an industrial unit would cost £1,000. Contact HSS and look at cost/delivery options or hiring.</p> <p>High Visibility Jackets BSA will fund these jackets for all KS1, and whoever in KS2 would like one. KS2 will be asked via the book bags if they would like one, but it was felt that many would not wear them, so it was decided not to buy for all. Green to be ordered.</p> <p>NCPTA Three places have been booked at this event, taking place in Reading on 9<sup>th</sup> February. Anyone interested in attending should contact KW.</p>	VW	12/11/07
8	<p>Next Meeting</p> <p>Monday 14<sup>th</sup> January 2008, at The Bramley Inn, 7.30pm.</p>		