

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 28th April 2008

Present:

Ann Berresford, Sarah Cummins, Chris Edwards, Garry Marshall, Bec Robinson, Joan Shadwell, Clare Shaw, Colin Wallace, Karen Warburton, Tim Warburton, Vanessa Wheeler

Apologies: Sarah Ball, Christine Mothersole, Ruth Powell

	ITEM	ACTION	DATE RAISED															
1.	WELCOME																	
2.	APOLOGIES																	
3.	MINUTES of the previous meeting were agreed by all.																	
4.	<p>REVIEW OF PREVIOUS EVENTS:</p> <p>Disco Successful event, although there was some water throwing and girls misbehaving in the toilets during the KS2 session. Breadsticks were popular at the KS1 session, so will be available again. Discussed holding a summer disco, but it was agreed that this would not take place, as it is a very busy term in school, the evenings are too light and the hall would be too hot. At the beginning of the next academic year, the dates for the discos will be displayed in the staff room and staff asked if they would be willing to help for one session.</p>																	
5.	<p>TREASURERS REPORT:</p> <p>Profit from events since last meeting:</p> <table> <tr> <td>Uniform Sales</td> <td>£</td> <td>32</td> </tr> <tr> <td>Quiz Night</td> <td>£</td> <td>219</td> </tr> <tr> <td>Disco</td> <td>£</td> <td>442</td> </tr> <tr> <td>Account Balances</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td>£</td> <td>20,766</td> </tr> </table>	Uniform Sales	£	32	Quiz Night	£	219	Disco	£	442	Account Balances			TOTAL	£	20,766		
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6.	<p>FORTHCOMING EVENTS:</p> <p>Circus – 8th/9th May 300+ tickets sold for Friday, approx. 210 for Thursday. Will be another bookbag drop of order forms this week. Flyers have been distributed with the free Gazette around Lychpit/Old Basing. Around 20 helpers are required each night. Burgers need to be pre-cooked, possibly in school kitchen. Trained person is needed for this. Email Chris and let him know your availability to help URGENT</p> <p>Treasure Hunt – 5th May Flyer has been distributed at Beavers, and notices are around the village. Garry has offered to help with tea and coffee. No one available to run a BBQ. Arrange bookbag drop</p> <p>Summer Fete – 12th July 2008 Morris Dancers booked. Country Dancers, choirs and Brownies all performing. There will be a main arena on the field, with stalls around the outside, leaving the playground for food/drink/seating area. Contact Street Dance and Majorettes Cake plates to go out sooner, giving people more time to buy ingredients and bake cakes. Fete booklet – previous advertisers have been contacted, and potential new advertisers sought. Ann will ask the children to design a front cover depicting a summer fete. Entries will be given to SC by 21st May, and the winner selected by BSA members. Chase up previous advertisers and artwork from new clients</p>	<p>All</p> <p>FG/CM</p> <p>KW</p> <p>SC</p>	<p>28/4/08</p> <p>28/4/08</p> <p>28/4/08</p> <p>28/4/08</p>															

	<p>First prize in the raffle is to be a Nintendo Wii, with a 4Gb apple iPod NANO as second prize, and a digital camera as third. Helpers required for the day – Email Karen and confirm your availability to help at the event Save empty wine bottles Check Peter Treadgold's availability for Tombola</p> <p>Advent Fair – 22nd November Clare has spoken to Richard Woods and the Village Hall Trust is happy to do another joint event. The date was agreed.</p>	<p>All All KW</p>	<p>28/4/08 28/4/08 28/4/08</p>
7.	<p>ANY OTHER BUSINESS:</p> <p>First Aid No date set for first aid course yet. Colin will inform BSA when this is booked.</p> <p>BSA Newsletter Emma Cunningham has offered to put together a BSA news page and print in the Bramley 265 magazine. BSA would need to give her stories, and she would produce this. The magazine is delivered throughout Bramley but we would need to either ensure the BSA page was delivered within Sherfield, or do a book bag drop with a copy of the BSA page so families outside of Bramley receive this.</p> <p>Family Day It has been suggested that we should hold a 'Family Day/Picnic at the end of September or beginning of October. This would be a fun day of activities, and include the BSA AGM, which would hopefully encourage more people to get involved.</p> <p>Shed This must be metal. School will put down the base, and BSA buy the shed. This would be a single story structure measuring a maximum of 4m x 4m. £2,500 has been set aside for this.</p> <p>Library Books It was agreed that the BSA will give £1,000 a year for the school to spend on library books - £500 during the both the spring and summer terms. This will be an ongoing annual expense. School will purchase these through an agreed supplier, who offers a discount.</p> <p>Adventure Play Area Waiting for a surveyor to visit, but it is felt that the best place to have this is near the environmental area. Ann will try to progress this by reporting that the playground is being used by too many children. Although this is a long term project, it can be advertised to parents as something we are working towards. £1,500 has been allocated to this.</p> <p>Transport Costs These are rising due to increased fuel prices, but should still fall within the budget.</p> <p>Cheese and Wine Tasting Vanessa is investigating the possibility of arranging a cheese and wine tasting fund raiser, and will possibly have a trial run with a small audience in the first instance.</p> <p>School Uniforms Sample uniforms were shown from a supplier who will donate 5% of sales to BSA. It was agreed that these will be offered to parents.</p> <p>Year Group Money The BSA will provide each year group with £100 per year, beginning next year,</p>		

	<p>to be spent on something 'extra' for them. The BSA would like the children and teachers to be involved in choosing what the money is spent on. Ann would like this to be linked in with a specific event, e.g. healthy eating week, space watch, creative arts week, and feels that this will ensure that every child benefits.</p> <p>Notice Board Chris would like to purchase a notice board, and this will be discussed further at the next meeting.</p> <p>Big Bag Collection Chris will send details of this to everyone</p> <p>Risk Assessment There is a new risk assessment form to be completed for all events held at school. Ann will send link to Karen.</p>		
8	<p>Next Meeting</p> <p>Tuesday 10th June 2008, at The Bramley Inn, 7.30pm.</p>		