

Bramley Church of England Primary School Association
Minutes of the Annual General Meeting
Held on Monday 18th October 2004

1. Welcome from the President

Ann Berresford welcomed everyone to the meeting and thanked parents and the committee for all the efforts made over the last year and for the contribution to the school.

The committee members were introduced to all the parents attending the meeting. Apologies were noted from Elaine Slater, Judith Cox and Joan Shadwell.

2. Minutes of the last AGM

The minutes of the last AGM were presented and agreed by those present and signed by Keith Goddard.

3. Election of Officers to the Committee

Glenn and Keith agreed to re stand as joint Chair again this year; this was nominated and seconded. Garry Marshall agreed to stand for a further year as Treasurer, and Jane Glynn as Secretary – both were nominated and seconded.

4. Appointment of Committee Members

Other members joining the committee on the night were; Graham Miles, Linsey Linn, Chris Edwards, and Hana and Jon Royds. Current committee members also present were Carol Hermaszewski, Pieter Eksteen, Jamie Chapple, Peter Treadgold, Claire Holliman, Barry Fleming, Sharon Frost. Tania Cavanagh resigned from the committee.

5. Chairpersons Report

The Constitution was reviewed as it had not been updated for some time. Some 20 changes were proposed and were agreed by all. This will be signed by the Officers at the next meeting.

Keith Goddard gave a review of the last year, he explained the purpose of the School Association explaining that our main role is to have fun, forging strong links between the children parents school and the community, also raising funds for the school to buy all those extra things to make life at school all the more interesting and enjoyable. The last year had been a fantastic year for fundraising, and Keith thanked the committee and volunteers for their efforts over the year.

Keith also outlined some of the key fundraising events over the last year, which were extremely successful in spite of the poor weather on most of the occasions – Advent Fayre, Fireworks, Treasure Hunt, Book Fair and of course the Summer Fete. The BSA draw was set up and is now a successful ongoing source of BSA funds: the discos continue to be very successful.

Some of the fundraising led us to be able to fund the cost of school trips for each year group, purchase digital cameras that have been much used since their purchase, and once again supply a Bible for each child as they left Bramley School. New trees were purchased and were a welcome addition to the new field.

6. Treasurers Report

Going forward, the financial year has been changed to end 31 August, rather than the end of September.

Garry is intending to investigate putting some money into a savings account to generate some additional income, and looking into VAT exemptions.

From 1 October 2003 to 30 September 2004, highlights are:

The total profit on fundraising was £9874.26 (excluding books).

The current account stands at £7419.08

The book fair week raised approximately £815.87 in book vouchers.

Garry ran through the fundraising highlights from these years' figures.

7. AOB

On behalf of the Governors, Carol Hermaszewski thanked the BSA Committee for their efforts over the year.

Glenn and the committee thanked Tania for her contribution to the BSA committee over the years, and presented her with a small gift.

8. The AGM closed. Next BSA Committee Meeting to be held at 7.30 pm on Tuesday 2 November 2004 at the Bramley Inn.

Bramley School Association

Income & Expenditure Account

1st October 2003 - 30th September 2004



Balance as of 1st September 2003

Current Account	5,629.86	
Un-paid cheque	-3.99	
		<u>5,625.87</u>
Cash		<u>51.82</u>
Total		<u><u>5,677.69</u></u>

Income

Events and Activities <small>See page 2</small>	17,460.43	
Circus Tickets (October 2004)	633.00	
Gift Wrap (Christmas 2004/5)	207.00	
Other Income	30.02	
		<u>18,330.45</u>

Expenditure

Events and Activities <small>See page 2</small>	7,586.17	
Battery Charger & Batteries	186.63	
Circus Booking & Costs (October 2004)	94.99	
Costume Fabrics	84.70	
Disco Equipment	140.23	
Digital Cameras	676.17	
DishWasher	249.95	
Fireworks Deposit (November 2004)	982.65	
NCPTA Subscription	70.00	
Plants and Trees	2,074.82	
Transport for School Trips	2,450.00	
Year 6 Bibles	419.58	
Other School Equipment	121.78	
Other Expenditure	58.14	
		<u>15,195.81</u>

Income less Expenditure 3,134.64

Balance as of 30th September 2004 8,812.33

Current Account		
Cleared Funds as of 30/9/04 <small>(Stmt 4th Oct 04)</small>	8,194.33	
Un-Cleared Deposits	461.42	
Un-Cleared Cheques	-44.99	
		<u>8,610.76</u>
Cash	201.57	
		<u><u>8,812.33</u></u>

Debtors

BSA Draw ticket outstanding	12.00
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Creditors

Circus (min. of £1250)	1,250.00	
Gift Wrap (75% of proceeds)	155.25	
		<u>1,405.25</u>

BALANCE 7,419.08

Notes

Items related to next financial year (04/05) are indicated above

Bramley School Association

Fund Raising Activities

1st October 2003 - 30th September 2004



Event	Income	Expenditure	Profit	Notes
Advent Fair (2003)	676.46	45.06	631.40	
Book Fair	2,977.45	2,977.45		1
BSA Draw	1,542.00	499.79	1,042.21	
Bulbs Sales	383.13	274.65	108.48	
Christmas (2003) Sales	1,850.84	913.90	936.94	
Disco's	1,649.96	334.28	1,315.68	
Fete	4,673.80	1,364.83	3,308.97	
Fireworks (2003)	2,219.10	442.78	1,776.32	2
Photographs	791.00	639.53	151.47	
Treasure Hunt	208.67	93.90	114.77	
Uniform Sales	440.60		440.60	3
Yellow Moon	47.42		47.42	
TOTAL	17,460.43	7,586.17	9,874.26	

Notes

¹ £815.87 worth of book vouchers received from Book Fair takings

Takings of £136.62 also for the Book Fair via Credit Cards - not shown above

² £860.75 Fireworks deposit for November 2003 included in 2002/2003 accounts

³ Reported separately here, however Uniform sales occur regularly as part of other events, e.g. the Fete (£76) and Discos (£307.60).

BSA Assets

Asset	Value
BBQ	£250
Draw Machine	£50
Roller Coaster	£50
Shed	£900
Uniforms	£200