

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Annual General Meeting Minutes

Friday 20th November 2009

Present:

Ann Berresford, Bec Robinson, Chris Edwards, Leo Valmas, Deb Parker, Rob Parker, Carolann Dyson, Nicola Cleevely, Garry Marshall, Scott Naylor, Sarah Naylor, Anna Keir, Hazel Nield, Kirsty O'Malley, Marina Arnold

Apologies:

Colin Wallace, Kriss Roberts, Joan Shadwell, Clare Shaw, Sarah Cummins

	ITEM	ACTION	DATE RAISED
1 & 3	WELCOME FROM THE PRESIDENT: Ann welcomed everyone to the AGM, even though it was Children in Need! She expressed her appreciation of the committee and the help that the parents give. Ann also gave thanks for such an excellent Firework night. Ann said that the children are looking forward to the new adventure playground; the children passed their thanks to everyone for their fundraising efforts. Local people also expressed their enjoyment of the recent fund raising events.		
4	CHAIRPERSON'S REPORT: Bec welcomed all and thanked everyone for coming, Bec reminded everyone of the importance of the fundraising, and talked about the plans for the adventure playground. Thanks were given to Colin Wallace for DJ'ing at the recent discos. She also gave thanks to all the local businesses that have offered their support over the last year. She thanked everyone on the committee, the governors, and all staff and parents. Thank you to Ann who has helped Bec with support and advice. Special thanks to Sarah who resigns as Secretary and Garry Marshall who resigns as treasurer. Bec looks forward to another year as Chairperson. <i>Report attached</i>		
5	TREASURER'S REPORT: Garry present the Payments and Receipts account 1 st		

	<p>September 2008 – 31st August 2009-11-21 A synopsis was given of the amount raised at each event, and the main expenditure over the year</p> <p><i>Report attached</i></p>		
6	<p>ELECTION OF OFFICERS TO THE COMMITTEE: Garry Marshall resigned as Treasurer Anna Keir was elected as Treasurer Sarah Cummins resigned as Secretary Deb Parker was elected as Secretary Bec Robinson was elected to remain as Chairperson</p>		
7	<p>APPOINTMENT OF COMMITTEE MEMBERS: President - Ann Berresford Officers - Joan Shadwell, Bec Robinson, Chris Edwards, Anna Keir, Garry Marshall, Clare Shaw. Committee members existing - Christine Mothersole, Colin Wallace, Graham Miles, Leo Valmas, Vanessa Wheeler, Tim Warburton, Sarah Ball, Carolann Dyson New committee members - Deb (secretary) and Rob, Anna Keir(Treasurer), Nicola and Steve Cleevely, Kriss Roberts, Hazel Nield</p>		
8	<p>QUESTIONS AND ANY OTHER BUSINESS:</p> <p>Ann mentioned that the adventure playground final plans have gone to contractors. From the board of governors Sarah Stubbs passed on her thanks to the BSA. There are also 2 places available on the Board of Governors if anyone is interested.</p> <p>Bec thanked all for their time.</p>		

Bramley School Association

1st September 2008 - 31st August 2009



Trustees

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Notes</u>
Karen Warburton	Chair	1, September, 2008	14, November, 2008	Retired at AGM
Rebecca Robinson	Chair	14, November, 2008	31, August, 2009	
Sarah Cummins	Secretary	1, September, 2008	31, August, 2009	
Garry Marshall	Treasurer	1, September, 2008	31, August, 2009	
Ann Berresford	President	1, September, 2008	31, August, 2009	ex-officio (Head Teacher)
Colin Wallace	Teacher	1, September, 2008	31, August, 2009	
Chris Edwards	Parent	12, January 2009	31, August, 2009	
Joan Shadwell	Parent	12, January 2009	31, August, 2009	
Clare Shaw	Parent	12, January 2009	31, August, 2009	

Notes to the accounts

Bankers: Alliance & Leicester Commercial Bank
Bootle
Merseyside
G1R 0AA

Notes: 1 Includes a grant from Four Lanes Trust which covers the purchase of Hi-Visibility jackets for the Autumn of 2009. These have already been ordered and paid for.

Independent Examiner: W David Hitchins
The Willows
Greenway
Sherfield-on-Loddon
Hook
RG27 0EE

Bramley School Association



Receipts & Payments

1st September 2008 - 31st August 2009

	2008 / 2009			2007 / 2008		
	£	CR £	DB £	£	CR £	DB £
Receipts						
Events and Activities <small>See page 2 for detail</small>	16,408.40			24,951.05		
General Donations	106.00					
Hi-Visibility Jackets Grant <small>Note 1</small>	290.00					
Investment Income (Interest)	<u>261.37</u>			<u>725.75</u>		
		17,065.77			25,676.80	
Payments						
Events and Activities <small>See page 2 for detail</small>	6,509.71			11,143.08		
AGM	39.13			48.05		
Bank Charges				44.70		
Bibles	563.95			543.61		
Disco Equipment	196.10			17.00		
Equipment (General)	296.76			343.46		
General Consumables	36.82			92.98		
Hi-Visibility Jackets	580.38			940.67		
Library Books	40.44			520.23		
Lotteries Licence	20.00			20.00		
New BBQ				511.00		
Outside Seating/Pergola	3,678.43					
Printing (general)				25.00		
Projector	569.09					
School Trips Transport	2,033.00			2,790.00		
Shed/Storage	2,968.00					
Stationery	48.62			36.86		
Subscriptions/Insurance	90.00			108.50		
Website	51.07					
Miscellaneous Expenses	<u>16.99</u>					
			17,738.49			17,185.14
Receipts less Payments		-672.72			8,491.66	
Account Balances at start of year (1st September)						
Cash	258.80			181.44		
Current Account	305.96			227.65		
Instant Reserve Account	<u>20,409.41</u>			<u>12,073.42</u>		
		20,974.17			12,482.51	
Balance at end of year (31st August)		<u>20,301.45</u>			<u>20,974.17</u>	
Made up of:						
Cash		198.19			258.80	
Current Account						
Cleared Funds as of 31/8/09 (Statement #172)	2,882.31			406.96		
Un-cleared Items	-78.82			-101.00		
		<u>2,803.49</u>			<u>305.96</u>	
Community Instant Reserve Account						
Cleared Funds as of 31/8/09 (statement #50)	17,299.77			20,409.41		
Un-cleared Items	-			-		
		<u>17,299.77</u>			<u>20,409.41</u>	
Balance at end of year (31st August)		<u>20,301.45</u>			<u>20,974.17</u>	

Signed on behalf of the Trustees / Management Committee

Chair
Rebecca Robinson

Secretary
Sarah Cummins

Bramley School Association

End of Year Financial Report
1st September 2008 - 31st August 2009



Events/Activities Receipts and Payments Breakdown

Event	2008/2009			2007/2008			2006/2007		
	Receipts £	Payments £	Net £ %	Receipts £	Payments £	Net £ %	Receipts £	Payments £	Net £ %
Advent Fair	1,008.70	208.31	800.39 79%	1,118.00	273.82	844.18 76%	1,429.06	417.11	1,011.95 71%
Bag 2 School	494.00		494.00 100%						
Booklets	1,450.00	394.68	1,055.32 73%	1,655.00	250.00	1,405.00 85%	970.00	260.00	710.00 73%
BSA Draw	701.00	340.50	360.50 51%	765.00	384.00	381.00 50%	789.00	393.00	396.00 50%
Bulb Sales							215.13	187.60	27.53 13%
www.Buy.At/BSA	51.95		51.95 100%				23.46		23.46 100%
Happy's Circus				7,615.06	4,461.31	3,153.75 41%	783.00	323.47	459.53 59%
Christmas Sales	558.50	427.11	131.39 24%	1,881.00	1,429.02	451.98 24%	2,373.28	674.82	1,698.46 72%
Disco	2,390.65	682.30	1,708.35 71%	2,234.87	550.72	1,684.15 75%	5,251.66	1,598.73	3,652.93 70%
Fete	4,500.36	1,623.15	2,877.21 64%	3,983.53	1,212.19	2,771.34 70%	3,610.05	2,159.96	1,450.09 40%
Fireworks	4,353.27	2,518.50	1,834.77 42%	4,314.00	2,098.48	2,215.52 51%	800.50	647.21	153.29 19%
Photographs				534.00	431.74	102.26 19%			
St George's Day	200.00	172.50	27.50 14%						
Treasure Hunt	212.30	136.72	75.58 36%	171.70	40.50	131.20 76%	243.78	105.99	137.79 57%
Uniform Sales	341.24		341.24 100%	272.50		272.50 100%	469.50		469.50 100%
Quiz Night	70.00	5.94	64.06 92%	230.00	11.30	218.70 95%			
Yellow Moon	76.43		76.43 100%	176.39		176.39 100%	77.36		77.36 100%
Total	16,408.40	6,509.71	9,898.69 60%	24,951.05	11,143.08	13,807.97 55%	17,035.78	6,767.89	10,267.89 60%

Summary of where our Receipts are used

	2008/2009		2007/2008		2006/2007	
	£	%	£	%	£	%
Funds used to pursue our aims	7,661.39	43%	13,134.40	51%	9,752.45	56%
Funds used to run events	6,509.71	37%	11,143.08	43%	6,817.89	39%
Funds used in managing the BSA	3,567.39	20%	1,399.32	5%	945.09	5%
Total	17,738.49	100%	25,676.80	100%	17,515.43	100%