

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL

ASSOCIATION MEETING

TUESDAY 8TH JUNE 2004

PRESENT

Ann Berresford, Glenn Payne, Keith Goddard, Carol Hermaszewski, Tanya Cavanagh, Joan Shadwell, Garry Marshall, Pieter Eksteen, Judith Cox, Elaine Slater, Claire Holliman.

APOLOGIES

Jamie and Lucy Chapple, Jane Glynn, Peter Treadgold, Sharon Frost, Caroline Gillingham.

Keith opened meeting and stated the meeting was mainly to discuss the summer fete, he thanked everyone for coming.

SUMMER FETE

The Karate group at School to be approached to see if they would like to do a display.

Petit school of dancing, would like to take part need a time for their display, GP and CHz to liaise.

The school choir need to be on early as MH has other commitments.

The helicopter is back on for a visit this is subject to change.

GP raised the option of doing a fund raising event within the fete for sport relief which date coincides with the fete, this was agreed and CH to investigate using logo from web site.

GP showed advertising leaflets for the fete these were agreed to be ok but it was felt that the way Sherfield advertise their fete should be copied using staggered fluorescent paper.

Here follows a list of events so far confirmed, for fete;

Football Tombola, Beanie Babe Tombola, 2 Bouncy Castles (1 from the fun house), Table Tops at £10 a table, Raffle, Cake Stall, BBQ, Bar (CHz to obtain Governors permission), Yr 6 stalls, Coconut shy, Quad bikes
GP has full list, it was decided not to have the Whiskey wheel and Photographs this year.

Raffle needs some more deserving prizes.

GP requested someone to do spreadsheet for distribution of fete booklets CH agreed to do.

Cake plates to be sent out for donations CHz to organize.

FRIDAY 9/7/04 2PM MEET AT SCHOOL TO BEGIN PREPARATIONS FOR FOLLOWING DAY.

SUNDAY 11/7/04 MEET AT SCHOOL FOR FINAL CLEAR UP 10.30AM.

Pimms GP to discuss with Pete Francis whether this could be done by bar. Cost at Tesco £13.49p per litre, check prices at Makro/ Costco.

Makro card, would it be worth getting one for school association use only, there is one but very out of date. This would give more scope for others to do shopping for events.

GP to speak to CW re "brain wave" stickers for the children at school fete.

Fete brochures all going to plan CH and team have done a great job securing advertising so far over £1000 promised (printing deductions to be made) looking at around 29 pages, it was decided to put the School Logo on brochure so people knew it was a school activity. This years fund raising is aimed at buying benches and seats for outdoor use. Also AB asked if the school association would be prepared to make a donation to buy a new piano for the hall, this was agreed.

CH brought up the idea of doing another community orientated Christmas brochure for distribution using advertising to raise money, things that could be included are; Christmas events within the community, children's work from the year, useful info about the village including phone numbers of relevant people places, everyone agreed this would be a very good idea and we would look at it more closely in September.

OTHER ITEMS DISCUSSED

AB asked if School Association would pay for the leavers Bibles again this year, this was agreed. GP and KG to attend at the Church.

Fireworks need to be ordered GP to order, trying to have a definite ending this year, the event will be on Friday 5th November 2004 gates opening at 6pm with fireworks commencing at 7pm.

The BIG TOP comes to the school on Friday 8th October 2004, this to be advertised in fete brochure.

GP also to mention a big THANK YOU to every one who helped on the Treasure Hunt, especially Peter Treadgold for organizing the whole hunt, and to those brave soles who battled against the elements. Also to those who provided the food and helped generally.

Also a thank you from the children who have been on school trips recently as the school association have funded all transport, a very

nice letter was sent to AB from one yr 3 child who went to the British Museum on Monday 7th June.

KG we are still awaiting a date for a SALSA evening this could take place in September.

Another idea that seemed to go down well was that of an Alternative Therapy evening, a date of January 2005 was suggested. The evening would be for men and women to try different types of therapies. Further investigation to be done by GP and TC.

Another Murder Mystery evening was suggested everyone was keen to do another as they are good fun and have been well attended, it was suggested that perhaps a pantomime could be considered. More thought to go into this and see how much interest there is from the aspiring actors.

CHz has the bulbs in hand info to be distributed at later date when received.

A job list for the fete is in circulation; please see GP for jobs on offer.

TREASURER REPORT

Garry needs to find out the names of the Account Holders, to liaise with LC and GP.

A breakdown of events was submitted to committee please see ES for a copy if you would like one.

The book fair did very well again this year making the school £815 in vouchers, it was suggested we could look at other supplies for next year?

Garry also asked if the PTFA liability cover was adequate for the fete GP to check out, and make sure outside events have their own liability cover.

GM and GP to discuss floats for the fete.

GM needs to submit books to the Charity Commission soon, so needs all info as soon as possible.

We need someone to audit the books; it was suggested to ask Peter Treadgold, Jay York or Louise Hayling.

Finally we need an update of who is involved in the finance side of the school association to keep records in order.

DATE OF NEXT MEETING

Monday 6th September 2004 at the Bramley Inn at 7.30pm.

BSA Financial Summary

1st April 2004 - 31st May 2004

Income

Fete Advertising		£460.00
Treasure Hunt	Bar Profit	£21.07
	BBQ	£138.85
	Entrance Fees	£48.75
		£208.67
Book Fair		£1,223.16 ¹
Uniform Sales		£70.00 ²
BSA Draw tickets		£7.00
	Total Income	£1,968.83

Expenses

Seeds & Watering can		£7.52
Fete	Alcohol Licence	£10.00
	Stamps (for advertising)	£19.32
		£29.32
Scholastic Books (Fair)		£1,223.16
Treasure Hunt	Food	£30.01
	Prizes	£0.00 ⁴
		£30.01
BSA Draw		£100.00
Country Dancing dress materials		£84.70
Transport	Year R	£355.00
	Year 1	£260.00
		£615.00
	Total Expenditure	£2,089.71

Balance of Current Account as of 31st May 04	£6,409.78
Cash Balance as of 31st May 04	£239.33

Event Analysis

Treasure Hunt Profit	£178.66
Book Fair Profit	£815.87 ³

Notes: ¹ Book Fair creditcard takings not included, this was an additional £136.62

² Reported at last meeting

³ Book Voucher (60% of takings)

⁴ Amounts not known at present