

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 13 June 2005

Present:

Ann Berresford, Glenn Payne, Jane Glynn, Jamie Chapple, Garry Marshall, Carol Hermaszewski, Linsey Linn, Keith Goddard, Claire Holiman, Chris Edwards, Pieter Eksteen

Apologies: Judith Cox, Peter Treadgold, Joan Shadwell, Mandy Weller, Barry Fleming, Sharon Frost, Graham Miles, Elaine Slater.

ITEM	ACTION
2	<p>WELCOME from KG.</p> <p>Keith also apologised to Pieter Eksteen for failing to help out at the Treasure Hunt BBQ, when KG had volunteered to help (on the job sheet).</p> <p>Keith also reiterated the background to the current 'co-chair' arrangement – confirming that Glenn was able to do the 'leg work' around events, and that Keith would take on the role of 'chair' at meetings and be the spokesperson for the committee.</p>
3	<p>MINUTES of the previous meeting were read, agreed by all and signed by the co-chairs.</p>
4	<p>REVIEW OF PREVIOUS EVENTS:</p> <p>Family Event – Friday 10 June</p> <p>Good turnout – even though weather turned quite cold. More parents attended than last year.</p> <p>A couple of first aid cases, dealt with by AB and Colin Wallace.</p> <p>Bouncy castle/slide was well received – but still requires PTA members to man.</p> <p>Move castles into field to encourage families into the field.</p> <p>No rounders</p> <p>Some families turned up expecting BBQ, when fliers had been quite specific about families needing to bring picnics.</p> <p>Pot of Gold - £30-£40 in takings on the night.</p> <p>Next year – maybe organise some games?</p> <ul style="list-style-type: none"> - promote earlier - needs someone to organise and encourage participation - maybe football – set up goals 'beat the goalie'? - need PTA members to circulate -
5	<p>TREASURERS REPORT:</p> <p>Profit from recent events:</p> <p style="padding-left: 20px;">Treasure Hunt total profit was £213.14</p> <p>Agreed expenditure: £</p> <p>PA System 1355.75</p> <p>Bibles for leavers 543.61 (more than last year)</p> <p>Playground markings 3000</p> <p>Books for library 275.21</p> <p>Some shading ordered 1400 (approx) 2 wooden pergolas – July05</p> <p>Fireworks 2000 (approx)</p> <p>Account Balance £6998.21 (end May)</p> <p>Need to get a good profit from the fete as approx only £3000 in the account at the end of the financial year (August 05).</p>

6.	<p><u>Summer Fete Update Saturday 9th July</u></p> <p>Sub-committee is proving to work very well. KG proposed that all future events are managed in the same way, with a spokesperson and 4/5 other committee members on the sub-committee. Reduces time in committee meetings and spreads load across all members. Agreed by the those members of the committee present.</p> <p>Sub-committee – Glenn, Keith, Garry, Claire, Chris, and Lucy Marshall.</p> <p>Minutes of sub-committee attached – with only main ideas requiring discussion at committee meetings.</p> <p>Chris is Fete Captain – organising volunteers and PA announcements. Meeting to be held on Friday 8th evening. Chris to organise.</p> <p>Glenn is Fete Groundsman.</p> <p>Issues needing discussion from sub-committee meetings:</p> <p>Potter is confirmed</p> <p>Gunging – need high profile volunteer to be ‘gunked’ – children to vote/bid for preferred person. Open question to be posed to staff.</p> <p>Archery – not sure if this is going ahead.</p> <p>Compere – Mark Halls and Chris Edwards. PA system worked well at the Family Event.</p> <p>Guess the Weight of the Corgi – Keith the only person to know the weight.</p> <p>Pot of Gold – need to sell in the playground- ongoing.</p> <p>Raffle prizes – mainly family day out tickets – to be drawn on Mon 12th July.</p> <p>Beat the Goalie – Lawrence Howlett.</p> <p>Knock Your Block Off – an option we can buy in – suitable for both adults and children/ headgear, etc provided.</p> <p>Advertisers can put their logos on the website – villagefete.com (we have rights for 4 years).</p> <p>Counterfeit £20 notes around – note needs to go out asking people NOT to bring to the fete.</p> <p>Jobs list to be circulated – need to add person to take water round to stallholders – allocate to a Year 6 pupil.</p> <p>Little Apples – Fancy Dress competition princes and princesses/ bouncy castle for under 4’s.</p> <p>We can also run a Fancy Dress Competition – Kings and Queens, and bouncy castle for over 4’s.</p> <p>Church will have cake stall, we do homemade sweets instead. Recipes to Claire who will add for flyer to go out with paper plate.</p> <p>New stall – bottle wrap – 30% chance of winning full bottle of wine, rest empty. Empty bottles required wrapped in newspaper. Laithwaites to be approached to see if would contribute bottles.</p> <p>Fete Booklet – going to print w/c 20 June – profit if all revenue comes in - £945</p> <p>Next meeting – 20th June to discuss promotion of Fete. Keith to contact local radio.</p> <p>At the end of Fete update, Carol confirmed that School Governors had made the decision on Friday 10th June that no vehicles would be allowed on the new field. Governors would be getting advice from the County Surveyors and the County Council regarding possible damage to the field. Any damage would need to be paid for out of Fete profits .Main health and safety issue for stall holders as it had been planned to use only the new field for the Fete, and a minimum of 9 vehicles are required to go onto the field to deposit items for Fete.</p> <p>Agreed that Keith and Chris would meet with Sarah Stubbs (Chairman of the Governors) on Tuesday 14th June to explore possible solutions to situation. Chris/Keith require list of vehicles needing access.</p>	<p>Minutes attached</p> <p>CE</p> <p>GP/AB</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>KG</p> <p>KG/CE</p>
----	--	--

	<p>Ann felt that the Committee feels she was being difficult over the issue – but Ann and Carol raising concerns on behalf of the Governors. Sub-committee commented that they were disappointed that this issue was raised at this late stage after months of effort. Request from Committee to the Governors for a list of what is/is not acceptable on school grounds, ie lettings procedures.</p> <p>Jamie raised that a social evening needs to be arranged between the PTA, Governors, staff, etc to improve relationships.</p> <p>Lindsey asked if the church was clear on the split of profits from the Fete. Glenn confirmed that Little Apples and the church were operating as independent units.</p> <p>Advertising the Pot of Gold:</p> <ul style="list-style-type: none"> - Book bags – send out flyer and raffle tickets - Poster outside the school - Website - Announce each Friday in the playground over the PA – rota required. Week before the Fete, do each day. <p>Addendum post meeting: compromise reached regarding access to field across a clearly identified section to minimise possible damage.</p>	
	<p>FORTHCOMING EVENTS:</p> <p><u>FIREWORKS – FRIDAY 4TH NOVEMBER</u> Sub-committee – Glenn and Pieter volunteered. Other volunteers please contact Glenn.</p> <p>Clift Meadow Trust have given permission for Clift Meadow to be used for Fireworks – wanted 25% of takings. Glenn felt this was a bit steep, and would be willing to give a generous contribution for the use of the field. Could try to find a sponsor for the event. 400th Anniversary of Guy Fawkes. Probably no bonfire, as work will be taking place on the pavilion – should still be OK for toilets – or use the Bramley Inn. Need to discuss parking with the police. Hand round a bucket for donations from those not paying to enter the field. Maybe set up a ‘Guy’ competition. Could open up to other schools as a wider village event. Advertise in the Fete Booklet- gates open at 6pm, etc. Also in Basingstoke and Deane ‘What’s on’ – need to have details by the end of July. Claire to action.</p> <p>Firework contractor has visited site and confirmed OK. Public to be no nearer than 25 metres to the fireworks – orange fence OK. Need to spend £1750 to get a good 20 minute show – with 2 operators and 4 additional stewards. Both entrances can be used. Power supply is OK. Florescent jackets need to be purchased, and look into clip-on torches. Qualified First Aid required under the PTA insurance.</p> <p><u>ADVENT FAIR – SATURDAY NOVEMBER 26TH</u> Sub-committee volunteers: Chris and Claire. Need to set up sub-committee – June 2005. Elaine working on ‘surprise room’ – which would be available in school (last week of term?) Stallholders/Booklet are key requirements.</p>	<p>ALL</p> <p>CH</p> <p>CE/CH</p>

		CE
8	Next Meeting: Monday 12 September 2005- 7.30 pm at the Bramley Inn. AGM – 10 th October in the School Hall.	

BRAMLEY SCHOOL ASSOCIATION CALENDAR OF EVENTS

Month	Date	Event	Reminders
July 2005	Saturday 9 th	Summer Fete	
October	Friday 4 th	Disco – provisional date	
November	Friday 4 th	Fireworks	
November	Saturday 26 th	Advent Fair	
December	Friday 2 nd	Disco – provisional date	
February 2006	Friday 3 rd	Disco – provisional date	
March	Friday 24 th	Disco – provisional date	
October 2006	Friday 6 th	Happy's Circus?	