

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 30<sup>th</sup> October 2006

Present:

Ann Berresford, Karen Warburton, Garry Marshall, Colin Wallace, Sarah Naylor, Sarah Cummins

Apologies:, Joan Shadwell, Clare Shaw, Peter Treadgold, Chris Edwards

	ITEM	ACTION	DATE RAISED														
1.	WELCOME																
2.	APOLOGIES																
3.	MINUTES of the previous meeting were agreed by all.																
4.	<p>REVIEW OF PREVIOUS EVENTS:</p> <p><u>Photographs</u> Numbers were down on last year, with approximately 40 bookings compared to around 80. Aiming to get returns completed by end of this week. Some people did not turn up for their appointments and failed to cancel, so it was suggested that a non-refundable deposit may be taken in future.</p>																
5.	<p><u>TREASURERS REPORT:</u></p> <p>Profit from events since last meeting:</p> <table> <tr> <td>Summer fete</td> <td align="right">£3276</td> </tr> <tr> <td>Uniform sales</td> <td align="right">£ 327</td> </tr> <tr> <td>BSA draw</td> <td align="right">£ 375</td> </tr> <tr> <td>Bulbs</td> <td align="right">£ 28</td> </tr> <tr> <td>Yellow Moon</td> <td align="right">£ 14</td> </tr> <tr> <td>Account Balances</td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td align="right"><b>£10,510</b></td> </tr> </table> <p>There is a total of £395 in outstanding debts. Arrange for outstanding debtors to be chased</p> <p>There is to be a change of bank account signatories, removing Jane Glynn and adding Sarah Cummins as Account Holder and Signatory</p>	Summer fete	£3276	Uniform sales	£ 327	BSA draw	£ 375	Bulbs	£ 28	Yellow Moon	£ 14	Account Balances		<b>TOTAL</b>	<b>£10,510</b>	GM	30/10/06
Summer fete	£3276																
Uniform sales	£ 327																
BSA draw	£ 375																
Bulbs	£ 28																
Yellow Moon	£ 14																
Account Balances																	
<b>TOTAL</b>	<b>£10,510</b>																
6.	<p><u>FORTHCOMING EVENTS:</u></p> <p>Fireworks All seems to be on track. Food and drinks are sourced. Glow toys and PA system to be taken inside prior to event, to reduce damp. BSA to borrow school walkie talkies. Buy new 9v batteries for PA system Contact Mandy Jewell to inform her of event Ensure cheque book is available to pay medical team</p> <p>Advent Fair Event on track. Floor plan available, with some stalls having paid. Calendars are ready for printing. Santa's gifts are ordered. Inform Garry of what floats are needed.</p>	<p>SN AB GM</p> <p>Event Team</p>	<p>30/10/06 30/10/06 30/10/06</p> <p>30/10/06</p>														

	<p>Ask Steven Naylor and a friend to be elves</p> <p>Uniform Sale Unwanted uniform to be cleared out of shed after 10<sup>th</sup> November sale. Copy flier for book bag drop.</p> <p>Quiz Night Contact Tony Hetherall to ask him to be quizmaster</p> <p>Disco As it is a Christmas event, infant children will be invited to dress up for the occasion. Infants to be offered a hot dog as part of the £2 entrance fee. The music will stop and hot dogs distributed to the children, whilst they are seated on the floor.</p>	<p>SN</p> <p>SN</p> <p>GM</p>	<p>30/10/06</p> <p>30/10/06</p> <p>30/10/06</p>
7.	<p>ANY OTHER BUSINESS:</p> <p>Outdoor Playground Equipment Ann has brochures of outdoor equipment and will bring catalogues to next meeting for all to see.</p> <p>Buyat.co.uk A website where individuals can buy from a selection of major stores, and buyat will pay commission to a registered charity. Look into setting up an account.</p> <p>BSA Newsletter This was started by Emma Cunningham, but is no longer being produced. If Emma no longer wishes to write this, Ann will advertise in her newsletter for someone to take on this role. Find out via Rachel if Emma is still interested in taking responsibility for this.</p> <p>Charity Number Our charity number, 286997, should be on all documents.</p> <p>Brainstorming Session Parents will be invited to a session to brainstorm what events they would like to see taking place and how they would like the proceeds of these events to be spent. This will take place at the RBL on 22<sup>nd</sup> January, with the bar being open and nibbles available. Parents will be encouraged to put their names against any event(s) at which they could help. This will be advertised via Ann's newsletter before Christmas and by bag drop in the New Year. Supply wording for Ann's newsletter</p> <p>Contact Details If you have received this by hard copy and would prefer to have it sent by email, please provide your email address to: Sarah@BramleySchoolAssociation.org.uk</p>	<p>GM</p> <p>SN/KW</p> <p>GM</p>	<p>30/10/06</p> <p>30/10/06</p> <p>30/10/06</p>
8	<p>Next Meeting</p> <p>Monday 8<sup>th</sup> January 2007, at the Royal British Legion</p>		

