

BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

Monday 12th January 2009

Present:

Ann Berresford, Sarah Cummins, Chris Edwards, Garry Marshall, Ruth Powell, Bec Robinson, Joan Shadwell, Clare Shaw, Leo Valmas, Colin Wallace, Tim Warburton

Apologies: Scott Naylor, Karen Warburton, Vanessa Wheeler

	ITEM	ACTION	DATE RAISED												
1.	WELCOME														
2.	APOLOGIES														
3.	<p>MINUTES of the AGM were agreed by all. Update on actions from previous meetings: Notice Boards – AB to send an alternative brochure to CE via Tom. Funding for this has been postponed. AB to ask Robert where he sourced his. Hi-Vis Jackets – Parish Council refused grant for this. AB advised that Four Lane’s Trust has grant money available, and Sarah Stubbs may have contact. BR to follow up.</p> <p>Adventure Playground Miscommunication lead to some confusion at the last BSA meeting regarding funding for this. School has £20k allocated, the BSA hopes to raise £20k, and the BASC will match this amount, bringing a potential total of £60k. A decision should be made around April, with the playground installed by September 2009.</p>	<p>AB</p> <p>BR</p>	<p>12/1/09</p> <p>12/1/09</p>												
4.	<p>REVIEW OF PREVIOUS EVENTS:</p> <p>Bag to School Collection Raised £270. Next collection 11th June. BR to chase payment.</p> <p>AGM Quiz Good number attending, although no one joined BSA. People appreciated this being a ‘free’ event. Suggested that next year BSA members give a short presentation on what they do for the BSA, how much time it takes, and what they achieve. Also may have table top quiz on BSA activities/fundraising, etc.</p> <p>Advent Fair Profit was approximately the same as last year, although the surprises room was down. Feedback was good. Christmas cards didn’t work as well as calendars or tea towels, and Santa’s toys were not as good as previous years. CE is making a Bramley calendar for 2010, with Paul Kier taking photos around the village throughout the year, but it was felt this would have little impact on the success of the school calendar. Suggestions for next year included taking a photo of each child with Santa, then emailing it to them, moving the surprises room if it operates next year, or replacing it with a 20p lucky dip for children to do while waiting for Santa.</p> <p>December Disco Well attended. Had increased the number of hot dogs from 150 to 200, but some were left, so going back to 150. Near the end of the disco there was no sweet queue, which is unheard of. All glow toys were sold, making £117. Help from Community Warden and Governors was much appreciated.</p>	BR	12/1/09												
5.	<p>TREASURERS REPORT: Profit from events since last meeting:</p> <table> <tr> <td>Uniform Sales</td> <td>£</td> <td>27.30</td> </tr> <tr> <td>Buy.At Sales Commission</td> <td>£</td> <td>21.52</td> </tr> <tr> <td>Account Balances</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td>£</td> <td>20,228.00</td> </tr> </table>	Uniform Sales	£	27.30	Buy.At Sales Commission	£	21.52	Account Balances			TOTAL	£	20,228.00		
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Registered Charity No.: 286997

Trustees: Ann Berresford, Colin Wallace, Bec Robinson, Garry Marshall, Sarah Cummins, Chris Edwards, Joan Shadwell, Clare Shaw

	<p>Money has not been received from Simply Icons, JS to chase. The Receipts and Payments, 1st September 2007 – 31st August 2008 were signed off.</p>	JS	12/1/09
6.	<p>FORTHCOMING EVENTS:</p> <p>Bec has produced a diary of this year's events and meetings. A few amendments and additions are required, then it will be sent to all, in order for people to volunteer to help arrange specific events. JS will add summer uniform sales to the calendar when she has dates available. It was decided to hold a quiz in March, SC to check TH availability. A Murder Mystery night was discussed, this having been a popular event in years gone by. Staff had acted out the mystery, with food prepared by Glen. It was felt that it may be a big commitment for staff, so will investigate having a company come in to act out the event. SC to look at costs.</p>	SC SC	12/1/09 12/1/09
7.	<p>TRUSTEES:</p> <p>The auditor has pointed out that a minimum of 2 staff and 5 committee members should be listed as Trustees, to oversee the running of the charity. Garry has link to website detailing what is expected of a trustee, and what liability they could have. A list of trustees is on the footer of these minutes, and should appear on all future minutes.</p>		
8.	<p>ANY OTHER BUSINESS:</p> <p>Social Evening with Governors A skittles night was suggested for this. RP and Andrea Davis will discuss. Preferred time would be around February. BR to attend next Governors meeting 28th January.</p> <p>Trustfund.org.uk CS has found this website, which details organisations who have funds available for charities, and would like to look into this to see if we could get the £3k needed to reach the £20k target for the adventure playground. All agreed to this, but CS would need to check if this would affect the amount the BASC would match.</p> <p>Jubilee Trolley Coin BR suggested BSA produce a key fob with a £1coin shaped pendant, used for trolleys. One of the children's 50 year celebration designs would appear on one side, with a possible sponsor's logo appearing on the other. BR to investigate possibilities.</p> <p>Committee Members The next news letter will contain a thank you to Jamie and Lucy Chapple for all of their support, and highlight the fact there are now two vacancies on the committee. The post of Treasurer will also be advertised for the next academic year, although there is a possible candidate for the role.</p> <p>Mouse Mats If anyone has any spare mouse mats, CW asked if they could be donated to school.</p> <p>Gift Aid Garry will register BSA for Gift Aid. This can be used for donations only. It was suggested that donation envelopes be given out at quiz nights and possibly sent home for non-uniform day, although this would need to be discussed with AB.</p> <p>BSA 100 The numbers for this are very low, but it is open to anyone, so will be advertised in the next Bramley 265.</p>	CS BR	12/1/09 12/1/09

	First Aid Hart First Response has been booked for firework display, CS to ensure there is cover for summer fete.	CS	12/1/09
9	Next Meeting Monday 2 nd March, 8pm at The Bramley Inn		