

**BRAMLEY CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION**

**Committee Meeting Minutes**

**Monday 10<sup>th</sup> May 2010**

**Present:**

Bec Robinson, Leo Valmas, Deb Parker, Kriss Roberts, Sarah Stubbs, Garry Marshall, Colin Wallace, Nicola Cleevely, Fiona Litchfield, Mary Watkins, Hazel Nield, Carolann Dyson, Ann Berresford, Anna Keir, Scott Naylor, Jackie Skillet

**Apologies:**

Joan Shadwell, Steve Cleevely, Clare Shaw, Chris Edwards, Rob Parker

	<b>Item</b>	<b>Action</b>	<b>Date Raised</b>
1.	<b>Welcome –</b>		
2.	<b>Apologies</b>		
3.	<b>Minutes of the previous meeting were agreed by all.</b> <b>Actions on-going:</b> Bec to go ahead and purchase white gazebo x 2 Padlocks still needed for shed Fireworks – need to pay deposit to secure firework man Text Messaging service to parents – make enquiries into costs of set up etc with Mary's husband Send out notification for Christmas Black Tie, asking for £35 deposit to secure place and ask for table nominations	<b>BR</b> <b>BR</b> <b>CE</b> <b>CE</b> <b>CE</b>	<b>10/5/10</b> <b>22/3/10</b> <b>22/3/10</b> <b>22/3/10</b> <b>22/3/10</b>
4.	<b>Review of Previous Events</b> <b>Disco – profit of £613</b> <b>Cheque now in for Bag2School – £462 profit made this year</b>		
5.	<b>Treasurers Report</b> Account Balances: Current Account           £3,833.00 Reserve Account           £20,217.02		

	<p><b>Profits from events held:</b></p> <p>Disco Apr 10 - £613</p> <p>BSA 100 – only 2 new members – investigate whether worth setting up roll over weeks to attract more members also promote at Summer Fete</p> <p>Bibles for Year 6 pupils – Ann to order and give invoice to Anna</p>	<p><b>BR</b></p> <p><b>AB</b></p>	<p><b>10/5/10</b></p> <p><b>10/5/10</b></p>
6.	<p><b>Forthcoming events/Review Events calendar</b></p> <p>June 5<sup>th</sup> – (12pm – 4pm) Bramley Church Summer Fete – 2 x stalls</p> <p>Wine Wrap – Donation request letter to go out to parents</p> <p>Sweet Stall – Confirmed</p> <p>Helpers required – Bec to send email to committee members</p> <p>Look at how Sherfield Fete run their wine/whisky stall – see if works better than wine wrap</p> <p>June 10<sup>th</sup> – Bag2School</p> <p>Send out bags to parents on <b>7<sup>th</sup> June 2010</b></p> <p>June 12<sup>th</sup> – Sherfield Fete (1 Stall) – Jackie to look at possibility of running the stall with help from non-committee members</p> <p>9<sup>th</sup> July – School Summer Fete – 5pm – 8pm</p> <p>Band now confirmed</p> <p>DJ – FOC</p> <p>Chris – Balloon modelling</p> <p>BBQ &amp; Bar Confirmed (license in hand)</p> <p>Choir – Ann to confirm</p> <p>Wii Racing – to be held in Classroom using projectors</p> <p>Raffle Prizes – 15 prizes so far – Deb to rank</p> <p>Still need to contact: Football Club, Cricket Club, Salsa &amp; Belly Dancing club, Loddon Sports &amp; Sherfield United (Scott to email details to Bec)</p> <p>Book Bouncy Castle</p> <p>After school club will run in main hall so no access until 6pm (unless accompanied by an after school club member of staff)</p>	<p><b>BR</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>JS</b></p> <p><b>DP</b></p> <p><b>SN/BR</b></p> <p><b>BR</b></p>	<p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p> <p><b>10/5/10</b></p>

	<p>Sell raffle tickets in playground week before event</p> <p>Front cover design for fete booklet – winner agreed</p> <p>Subcommittee dates: Thursday 10<sup>th</sup> June and Monday 5<sup>th</sup> July (please email Bec if you are able to attend as they will be taking place at her house - <a href="mailto:C7bec@aol.com">C7bec@aol.com</a>)</p> <p>Christmas Black Tie event – booked for Saturday 4<sup>th</sup> December at Sherfield Oaks Golf Club</p> <p>£35 per head (£10 per head profit) for 3 course dinner/1/2 bottle wine</p> <p>Send out notification, asking for £35 deposit to secure place and ask for table nominations</p> <p>Table Plan management</p>	BR	10/5/10
		CE	22/3/10
		CE	22/3/10
		CE/DP	
12.	<b>Any other Business</b>		
	Two Feet Children’s shoe fitting service – Bec to investigate setting up date prior to end of term	BR	10/5/10
	Back to school labels – send out details to parents	BR	10/5/10
13.	<b>Next Meeting</b>		
	Date TBC - September 2010, 8pm at the Bramley Inn		